

**REGULAR BOARD MEETING MINUTES  
SANGAMON VALLEY PUBLIC WATER DISTRICT  
REGULAR BOARD MEETING  
SEPTEMBER 19<sup>TH</sup>, 2022  
3:30 PM**

Held in Person at the SVPWD Water Treatment Plant

**MEMBERS PRESENT:** Bob Buchanan, Michael Melton, Monte Cherry, Michelle Grindley, Meghan Hennesy, Colleen Schultz, Kerry Gifford and Lindsey Wallen. The full governing body was in attendance.

**MEMBERS ABSENT:** None

**GUESTS PRESENT:** None

**1. CALL TO ORDER:** Chairman Hennesy called the meeting to order at 3:30 pm.

**2. APPROVE AGENDA:** Chairman Hennesy asked if everyone had a chance to look at the agenda. Grindley asked to have Besa Beguin added to the next board meeting agenda.

**MOTION** by Cherry and 2<sup>nd</sup> by Schultz to approve the agenda as presented.  
All present members voting yes, motion passes.

**3. PUBLIC COMMENT:** Chairman Hennesy asked if anyone wanted to speak for public comment. There was no public comment.

**4. BUSINESS:**

**A. Water Line Installation at WWTP – \$17,000.00** – Gifford noted that they have the Washer Compactor coming for the Sewer Plant and he was going to install a 2” line and spoke with the engineers who stated that really need a 3” line for the volume that will be required in the future for the WWTP upgrades. Gifford requested board approval to approve this capital project. Cherry asked if there is a contractor picked out yet and Gifford said no, not yet but they are getting quotes and also confirmed the District is purchasing the parts themselves.

**MOTION** by Cherry and 2<sup>nd</sup> by Schultz to approve the Water Line Installation at the WWTP for around \$17,000.00.

Roll call Vote as follows:

**Roll Call Vote:**

Hennesy: Yes	Melton: Yes	Schultz: Yes	Grindley: Yes
Buchanan: Yes	Cherry: Yes		

**With a vote of 6 Ayes and 0 Nays, motion carries.**

**B. Candlewood Mobile Home Park Billing** – Chairman Hennesy updated the board on the billing process that this is in the works for Candlewood based off

of the attorney’s opinion and since Parkhill has sold to Kodiak Property Management. She noted that this means they would be sending one bill to the mobile home park just like they do for apartments, but the District does have the ability to offer a service to the park, just like the District does for Seymour. Right now, the District attorney’s and Kodiak’s attorney are in discussion. Cherry stated that a single bill to the owner is a much more attractive option for the District.

**5. CONSENT AGENDA**

**A. SECRETARY’S REPORT**

**i. Approval of Study Session Open Minutes held July 6th, 2022**

**MOTION** by Hennesy and 2<sup>nd</sup> by Grindley to approve the Secretary’s Report as presented.

Discussion: Melton noted that a discrepancy on a vote and asked for this to be corrected.

Roll call Vote as follows:

**Roll Call Vote:**

Hennesy: Yes	Melton: Yes	Schultz: Yes	Grindley: Yes
Buchanan: Yes	Cherry: Yes		

**With a vote of 6 Ayes and 0 Nays, motion carries.**

**B. TREASURE’S REPORT**

**i. Approval of Accounts Payable Listing for July, Aug, & Sept 2022 – Item was removed from the Consent Agenda to discuss independently.**

**MOTION** by Cherry and 2<sup>nd</sup> by Grindley to approve the Accounts Payable Listing for July, Aug, & Sept 2022 - \$\$116,575.17.

Roll call Vote as follows:

**Roll Call Vote:**

Hennesy: Yes	Melton: Yes	Schultz: Yes	Grindley: Yes
Buchanan: Yes	Cherry: Yes		

**With a vote of 6 Ayes and 0 Nays, motion carries.**

**C. GENERAL MANAGER’S REPORT – Gifford reviewed his GM report for August 2022.**

**6. EXECUTIVE SEESION:** No executive session was held.

**7. ADJOURNMENT:**

**MOTION** by Cherry and 2<sup>nd</sup> by Hennesy to adjourn at 3:25 PM. All present members voting yes, motion passes.

Respectfully submitted,

Lindsey Wallen  
Secretary, Board of Trustees