

**REGULAR BOARD MEETING MINUTES  
SANGAMON VALLEY PUBLIC WATER DISTRICT  
REGULAR BOARD MEETING  
OCTOBER 28<sup>th</sup>, 2025  
5:30 PM**

Held in Person at the SVPWD Water Treatment Plant

**MEMBERS PRESENT:** Cameron Wygant, Mark Reifsteck, Richard Eardley, William Jones, Dustin Skillings, Staci Baxley, Kevin Morris

**MEMBERS ABSENT:**

**GUESTS PRESENT:** Terry Boyer, Calvin Florey, Ross Munsterman

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**1. CALL TO ORDER:** Chairman Wygant called the meeting to order at 5:30 pm.

**2. ROLL CALL**

**Roll Call**

Wygant: Present	Reifsteck: Present	Baxley: Present	Jones: Absent
Morris: Present	Eardley: Present	Skillings: Present	

6 Trustees Present, 1 Absent

**3. APPROVE AGENDA:**

**MOTION** by Reifsteck to approve the agenda and 2<sup>nd</sup> by Eardley to approve the agenda.

Roll call Vote as follows:

**Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Absent
Morris: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

**4. Public Comment:** Brian Anderson – Mr. Anderson addressed concerns regarding Chairman Wygant's simultaneous service on two community boards. Mr. Anderson questioned whether this dual service presents potential ethical conflicts of interest or legal compliance issues, both retrospectively and prospectively. Chairman Wygant responded, assuring Mr. Anderson that he had conducted thorough due diligence prior to accepting the second board position to ensure compliance with all applicable regulations and ethical standards.

## 5. CONSENT AGENDA

### A. Secretary's Report

1. Approval of minutes for Open / Closed meetings held September 2025

**MOTION** by Reifsteck, 2<sup>nd</sup> by Baxley, to approve the Consent Agenda  
Roll call Vote as follows:

#### **Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Absent
Morris: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

## 6. BUSINESS:

### A. Chairman's Report – Cameron Wygant

Chairman Wygant informed the board that the new fold stuff seal machine has arrived and the new billing format will begin starting with this months billing.

### B. Donohue Project Status Report – Terry Boyer

#### 1. WWTP Improvements – Construction is ongoing.

Currently Grunloh is working on finalizing punch list items.

Sludge Removal from Lagoon 320 has begun.

The old lagoon aeration system is removed and the old blower has been removed. Currently finalizing last blower installation. The Lagoon diffusers will be installed once sludge removal is complete.

Substantial Completion Date: 9/16/2025

Final Completion Date: 11/15/2025

Budget: \$395,400

Spent: \$333,037.14

Remaining: \$62,362.86

#### 2. Lake Of the Woods LS CRS –

Force Main has been installed. Contractor is working on installation on discharge manhole and force main tie in. Pressure Testing, Manhole Vacuum Testing, and asphalt are expected the week of 10/27. Start-up and demonstration of the pump station is currently scheduled for 11/10.

Substantial Completion Date: 11/29/2025

Final Completion Date: 01/28/2026

See above budget.

**3. Briarcliff WMR Design -**

Continue to Monitor Grass Growth

Budget: \$48,500

Spent: \$42,282.88

Remaining: \$6,217.12

**4. WTP NPDES Permit Renewal –**

Permit Application has been submitted and received by IEPA.

Donohue and the District to be on the lookout for the Draft Permit in the next few months.

Budget: \$6,500

Spent: \$3,337.50

Remaining: \$3,162.50

**5. Northward Expansion Design –**

Completing design phase elements and working on easement documents. Planning to do a plan-in-hand walk-through of the water main during the summer.

ARPA Funds Extended to: November 2026

Budget: \$499,530

Spent: \$408,234.54

Remaining: \$91,295.46

**B. Project Manager's Report – Calvin Florey**

Project Manager Calvin Florey spoke to the adjustments that have been made to the Water Loss Report and updated the board on the the planned repairs to the softeners.

**C. Grunloh Pay Request 13 Approval – VOTE**

**MOTION** by Eardley 2<sup>nd</sup> by Skillings to approve the Grunloh Pay Request 13

Roll call Vote as follows:

**Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Absent
Morris: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

**D. Approve G.A. Rich & Sons Pay App 8 – VOTE**

**MOTION** by Eardley 2<sup>nd</sup> by Reifsteck to approve G.A. Rich & Sons Pay App 8

Roll call Vote as follows:

**Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Absent
Morris: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

**E. Approve IEPA Loan Disbursement 15 – VOTE**

**MOTION** by Eardley 2<sup>nd</sup> by Baxley to approve IEPA Loan Disbursement

Roll call Vote as follows:

**Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Absent
Morris: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

**F. Approve 2025 Budget Ordinance Amendment NO. 2025-10-28-01 – VOTE**

**MOTION** by Skillings 2<sup>nd</sup> by Eardley to approve 2025 Budget Ordinance Amendment NO. 2025-10-28-01

Roll call Vote as follows:

**Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Absent
Morris: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

**G. Approve 2026 Budget Ordinance NO. 2025-10-28-02 – VOTE**

**MOTION** by Eardley 2<sup>nd</sup> by Skillings to approve 2026 Budget Ordinance NO. 2025-10-28-02

Roll call Vote as follows:

**Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Absent
Morris: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

**H. Approve 2025 Budget Ordinance Amendment NO. 2025-10-28-01 – VOTE**

**MOTION** by Skillings 2<sup>nd</sup> by Eardley to approve 2025 Budget Ordinance Amendment NO. 2025-10-28-01

Roll call Vote as follows:

**Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Absent
Morris: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

**I. Approve 2025 Budget Ordinance Amendment NO. 2025-10-28-01 –  
VOTE**

**MOTION** by Skillings 2<sup>nd</sup> by Eardley to approve 2025 Budget Ordinance Amendment NO. 2025-10-28-01

Roll call Vote as follows:

**Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Absent
Morris: Yes	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

**7. TRUSTEE COMMENTS:**

No Comments

**ADJOURNMENT:**

**MOTION** by Baxley and 2<sup>nd</sup> Reifsteck by to adjourn.  
All members present vote yes, motion passes.

Respectfully submitted,

Sonya L Brock  
Secretary, Board of Trustees