

MINUTES  
SANGAMON VALLEY PWD  
REGULAR BOARD MEETING  
DECEMBER 3, 2018

PRESENT: Bob Buchanan, Meghan Hennesy, Frank Howard, Mike Larson, Mike Melton,  
Bud Parkhill, Kerry Gifford, Lori Rogers

GUESTS: None

1.) Call to Order: Chairman Hennesy called the meeting to order at 5:07pm.

2.) Approve Agenda: Chairman Hennesy asked if there were any changes to the agenda. None were noted so she asked for a motion to approve.

**MOTION** by Bud Parkhill and seconded by Bob Buchanan to approve the agenda as presented. All voting aye, motion carried.

3.) Public Comment: None

4.) Secretary's Report: Chairman Hennesy asked if everyone had a chance to review the secretary reports for the October 22, 2018 regular board meeting and the November 7, 2018 special board meeting. She asked if anyone had any changes, corrections or additions. None were noted so she asked for a motion to approve.

**MOTION** by Mike Larson and seconded by Mike Melton to approve the secretary's report from October 22, 2018 regular board meeting. All voting aye, motion carried.

**MOTION** by Mike Larson and seconded by Mike Melton to approve the secretary's report from November 7, 2018 special board meeting. All voting aye, motion carried.

5.) Treasurer's Report: GM Gifford reviewed all items over \$1,000 on the current accounts payable report. He noted a good year, managing things real good.

**MOTION** by Bob Buchanan and seconded by Bud Parkhill to approve the accounts payable report for October and November. All voting aye, motion carried.

6.) General Manager's Report: GM Gifford said that Living Word Omega Message Church papers are signed, still need Wozniak papers to be signed. Looking to 2019, the district will have two or three planning sessions throughout the year. See attached GM report.

- **Income:** Operating revenue is at \$1,392,012.76. This is 2.8% ahead of budget forecast. Non-operating revenue which is mainly derived from new housing starts is at \$108,270.23. The District has issued 29 permits through November 26. The Districts 2018 growth rate has slowed to about 1.7%.
- **Expenses:** Operating expenses are at \$1,298,491.47. This is below the annual budgeted amounts through the end of October by 4.0%. The current expenditure pace should allow for an annual revenue surplus.
- **Meter Reading:** 6 meters were estimated in the month of October with 1,862 accounts billed. October average water usage per customer were as follows: Homeowners 6,052 gallons, Candlewood 2,538 gallons.
- **Water distribution System:** Water loss for the year remains less than the expected ranges of 3% to 6%.

- **Water plant building issues:** Jake Wolf from Engineering Resource Associates, Inc. will be on site in November to provide design work for the iron filter moisture problem. The lower building roof snow load support system was constructed in November. I am waiting for F.E. Moran installation of the fire alarm and chlorine leak system and the installation of safety rails on the open ends of the iron filters before application is made with Champaign County for a building permit.
- **Wastewater Plant:** Effluent disinfection for fecal inactivation discontinued at the end of October. Tree branch removal continues as time allows we have noticed areas where the fence will need to be repaired.
- **Collection System:** We had no sewer back-ups in the months of October. New VFD'S ordered for the wastewater plant liftstation.
- **Prairie Crossing 5:** The construction plans have been approved by Donohue and the Water District. IEPA permits received in early October and construction has started. Lake of Woods Apartment buildings water main and service line with pit meter were installed in October. The District issued a boil order for pressure loss during this switch over process.
- **Ridge Creek IV:** The District completed its final inspection and found that all water system punch list items have been corrected. Unlimited Construction has provide the final maintenance bond with the correct amount of surety and in the district approved format. I recommend District board approve development.
- **5<sup>th</sup> Addition to Thornwood Phase II:** The construction plans have been approved by Donohue and the Water District. The District has received both water and sewer permits from the IEPA.

7.) Old Business: A.) Village of Mahomet Sanitary Hook-on at 218 S. LOW Rd. – Nothing new to report.

8.) New Business: A.) Board Acceptance of Ridge Creek 4: With all items completed by developer and approved by district engineer, GM recommends board approval for said subdivision.

**MOTION** by Bud Parkhill and seconded by Mike Melton to approve Phase 4 of Ridge Creek Subdivision. All voting aye, motion carried.

B.) Approve 2019 Budget \$1,616,452.66: After review and discussion of 2019 Budget as presented by GM Gifford, Chairman Hennesy asked for a motion to approve.

**MOTION** by Mike Melton and seconded by Bob Buchanan to approve the 2019 Budget \$1,616,452.66 as presented. All voting aye, motion carried.

C.) Lake of the Woods Apartments Water Leak Credit: GM told trustees he had been contacted by Lake of the Woods Apartments regarding a potential leak resulting in high water use and high bills. They were asking for a sewer credit as a result of the leak. The leak was found and fixed by the apartment complex maintenance department. Two other credits had been given to LOW Apartments in the past so GM was asking for board guidance and setting a credit policy moving forward. The board agreed to give them a 3 month average sewer credit this time, and then send a letter stating no more sewer credits, and no water credits at all. Office Manager drafted a letter to Lake of the Woods Apartments the day after the board meeting.

9.) Other Business: Approval of Bond Ordinance Abatements:

A.) Approval of 2010 Bond Abatement Ordinance No. 2018-12-03-1.

**MOTION** by Bud Parkhill and seconded by Mike Larson to approve 2010 Bond Abatement Ordinance No. 2018-12-03-1 as presented. Roll call vote as follows: Buchanan YES, Hennesy

YES, Howard YES, Larson YES, Melton YES, Parkhill YES, and Guthrie ABSENT. All present voting aye, motion carried.

B.) Approval of 2012 Bond Abatement Ordinance No. 2018-12-03-2.

**MOTION** by Mike Larson and seconded by Bud Parkhill to approve 2012 Bond Abatement Ordinance No. 2018-12-03-2 as presented. Roll call vote as follows: Buchanan YES, Hennesy YES, Howard YES, Larson YES, Melton YES, Parkhill YES, and Guthrie ABSENT. All present voting aye, motion carried.

C.) Approval of 2013 Bond Abatement Ordinance No. 2018-12-03-3.

**MOTION** by Mike Melton and seconded by Bob Buchanan to approve 2013 Bond Abatement Ordinance No. 2018-12-03-3 as presented. Roll call vote as follows: Buchanan YES, Hennesy YES, Howard YES, Larson YES, Melton YES, Parkhill YES, and Guthrie ABSENT. All present voting aye, motion carried.

10.) Executive Session: Chairman asked for a motion to move into executive session:

**MOTION** by Bud Parkhill and seconded by Mike Melton to move to executive session at 5:47pm. Roll call vote as follows: Larson YES, Hennesy YES, Buchanan YES, Melton YES, Howard YES, and Parkhill YES. All voting aye, motion carried.

**MOTION** by Bob Buchanan and seconded by Mike Melton to move out of executive session at 5:54pm. Roll call vote as follows: Larson YES, Hennesy YES, Buchanan YES, Melton YES, Howard YES, and Parkhill YES. All voting aye, motion carried. No action taken.

**MOTION** by Frank Howard to adjourn at 5:55pm.

Respectfully submitted,

Lori Rogers