

MINUTES
SANGAMON VALLEY PWD
REGULAR BOARD MEETING
APRIL 22, 2019

PRESENT: Bob Buchanan, Meghan Hennesy, Mike Larson, Bud Parkhill, Frank Howard, Heather Gilmore, Kerry Gifford

GUESTS: Joe Pisula, John Koller

1.) Call to Order: Chairman Hennesy called the meeting to order at 4:58pm.

2.) Approve Agenda: Chairman Hennesy suggested moving items E and F under New Business to number 4 after public comment. Chairman Hennesy asked for any additional changes to the agenda, none were noted so she asked for a motion to approve the changed agenda.

MOTION by Bud Parkhill and seconded by Frank Howard to approve the changed agenda. All voting aye, motion carried.

3.) Public Comment: None

4.) New Business: E.) John Koller – Cornbelt Fire Chief – A new facility is in the process of being built at Prairieview and Tin Cup on the old Huddleston property. The plans are for this to double not only as a fire station but as a training facility as well. Phase one is to get the training facility built and with this there is a need to get a line ran back off of Tin Cup side from the North by the P & P Heating and Cooling. There will be a drive back there to get to the back side of the property and that is where the facility is going to be. The need is for a line back there with a fire hydrant that can be utilized for the training. Wanted to inquire what the process is, costs associated with, permit fees essentially anything that goes along with this. They are looking to begin building in June. The training facility is a live burn training facility. They will either use a large amount or not use it at all. It was discussed that Kerry and Joe Pisula would need to review the site plan and check the flows and pressures prior to determining any financial costs. Mr. Koller inquired as to if it was okay for the Fire Department to utilize professional volunteer(donated) work that has been offered to assist in keeping the building costs down. The Board stated they would discuss as to what extent it can/can't be allowed so as to not set a president. There was discussion of the liability associated and the need to ensure there is adequate insurance provided by the Fire Department. It was discussed the need to be sure they are using proper size hose and to work cooperatively for all concerned. Additionally everything will be in writing so there will be no confusion where all parties involved stand.

F.) Joe Pisula from Donohue to discuss Chapter 5 District Ordinance changes – In Article 5.1 the suggestion of an Engineering Plan Review Fee. It was discussed by Mr. Pisula the different rates in various towns to demonstrate how the rate suggested compares to others. Rates can be amended by the Board when necessary. It was discussed to add a requirement to annex into the District during final planning stages. Several changes were discussed and will be made accordingly with another review of changes prior to final approval.

5.) Secretary's Report: Chairman Hennesy asked if everyone had a chance to review the secretary report for the March 25, 2019 regular board meeting. She asked if anyone had any changes, corrections or additions. Bud Parkhill noted to change Olen Parkhill to Bud Parkhill on all documents. Chairman Hennesy she asked for a motion to approve with said changes.

MOTION by Mike Larson and seconded by Bob Buchanan to approve the secretary's report from April 25, 2019 regular board meeting. All voting aye, motion carried.

6.) Treasurer's Report: General Manager Gifford reviewed items over \$1,000 on the current accounts payable report. Chairman Hennesy asked if anyone had any questions concerning the report, hearing none asked for a motion to approve report.

MOTION by Bud Parkhill and seconded by Frank Howard to approve the accounts payable report for March, April and May. All voting aye, motion carried.

7.) General Manager's Report: GM Gifford reviewed the GM report. Kerry to talk to Mr. Gleason concerning the moisture issue in the attic. Frank stated there needs to be more realistic solutions to the other issues than what is being stated with better ways to satisfy the requirements. Kerry is looking into getting numbers/pricing to support the alternative solutions. Sewer Plant is in by pass mode until the Lift Station is fixed, should be back in operation by end of week. See attached GM report.

- **Income:** Total operating revenue is 10% below budget forecast amounts. March water sales are typically below budget amounts. Non-operating revenue through March is at \$20,445.83. The District received 4 new housing start permits issued through April 18th. This is a very slow year for new housing starts.
- **Expenses:** Operating expenses are right in line with the budget through the end of March. Major sewer repair work at Lake Ridge Court total \$52,311.76. Water main break at Golf Drive cost \$5,429. These expenses will be on the April expenses. I plan to pay for the sewer repair out of the replacement account.
- **Meter Reading:** 7 meters were estimated in the month of March with 1,854 accounts billed. The March average water usage per customer were as follows: Homeowners 4,003 gallons, Candlewood 2,906 gallons.
- **Water distribution System:** Water loss for March was high at 11.9%. This was due to water main break at Golf Drive.
- **Water plant building issues:** In order to be building code compliant the District will need to reduce the duct work sizing through the attic trusses, build a draft stop, increase the ridge vent sizing, seal pipe openings between water plant treatment room and pump room wall and install a 3 hour burn barrier over the glass inspection window to the chlorine room. I am working on prices and some installation design.
- **Wastewater Plant:** Effluent lift station pump failed and we are now operating in emergency bypass pumping mode until the pump is repaired and new electric starter is installed. This will be a major expense costing somewhere between \$10,500 and \$11,500.
- **Collection System:** We had no sewer back-ups in the month of March
- **Prairie Crossing 5:** Water main installed and we are waiting for clean bacteria test results and pressure testing of the main before we apply for an operating permit.
- **Ridge Creek IV:** Unlimited Construction provided the final maintenance bond with the correct amount of surety. This development is now in the one year maintenance bond warranty period.
- **5th Addition to Thornwood Phase II:** The construction plans were approved by Donohue and the Water District. The District has received both water and sewer permits from the IEPA. Construction is planned to start this spring.

8.) Old Business: A.) Village of Mahomet Sanitary Hook on – Sangamon Valley has signed the agreement but are waiting on the Village of Mahomet to sign and pay the hook on fee. The Village has ordered the Oil Separator as required by the agreement.

B.) Intergovernmental Agreement – Still in progress.

9.) New Business: A.) Surety Bonds for Board Members – Kerry described what these Bonds cover and how to complete the application. All Board Members (except Michael Melton) completed their applications and turned in to Heather Gilmore to return to the insurance company.

B.) Schoonover Sewer Service – Repair cost for 1808 Lake Ridge Ct. – to reimburse Mr. Ingram for costs associated with the Lake Ridge Ct. sewer issue. Costs have been added to invoice and sent to Attorney.

MOTION by Bob Buchanan and seconded by Bud Parkhill to approve the reimbursement of Mr. Ingram's costs. All voting aye, motion carried.

C.) Briarcliff Lot “C” conveyance to Briarcliff Homeowners Association – Board to vote and sign the document conveying Lot “C” to the Briarcliff Homeowners Association. Document was signed by all Board members at this time, except Michael Melton.

MOTION by Bud Parkhill and seconded by Bob Buchanan to convey Lot “C” to the Briarcliff Homeowners Association and to approve the signing of the document stating the same. All voting aye, motion carried.

D.) Terming out of the Busey Line of Credit – The Board to approve the terming out of the Busey Line of Credit and paying the balance of \$39,883.04 (balance as of April 19th) off.

MOTION by Bud Parkhill and seconded by Mike Larson to term out the Busey Line of Credit and pay off balance of Loan. All voting aye, motion carried.

10.) Executive Session - None

MOTION by Frank Howard to adjourn at 6:48pm.

Respectfully submitted,

Heather Gilmore