

MINUTES
SANGAMON VALLEY PWD
REGULAR BOARD MEETING
JANUARY 28, 2019

PRESENT: Bob Buchanan, Meghan Hennesy, Mike Larson, Bud Parkhill, Kerry Gifford, Heather Gilmore, Mike Guthrie

GUESTS: None

1.) Call to Order: Chairman Hennesy called the meeting to order at 5:05pm.

2.) Approve Agenda: Chairman Hennesy suggested a move of item 8.A. Discussion of Chapter 4 Water District Ordinance to the end of Other Business after item 9.D additionally depending on time to possibly table the discussion until the next meeting. She asked for any additional changes to the agenda, none were noted so she asked for a motion to approve the changed agenda.

MOTION by Mike Guthrie and seconded by Bud Parkhill to approve the changed agenda. All voting aye, motion carried.

3.) Public Comment: None

4.) Secretary's Report: Chairman Hennesy asked if everyone had a chance to review the secretary report for the December 3, 2018 regular board meeting. She asked if anyone had any changes, corrections or additions. None were noted so she asked for a motion to approve.

MOTION by Mike Larson and seconded by Bob Buchanan to approve the secretary's report from December 3, 2018 regular board meeting. All voting aye, motion carried.

5.) Treasurer's Report: GM Gifford reviewed all items over \$1,000 on the current accounts payable report. For 2018, we came in under budgeted expenses and ahead on anticipated revenue resulting in a total net income for the year of \$47,553.06. During 2019, we will be paying off the 2012 bond.

MOTION by Bob Buchanan and seconded by Mike Guthrie to approve the accounts payable report for November, December and January. All voting aye, motion carried.

6.) General Manager's Report: GM Gifford said that we are down to approximately 4 dozen meters to upgrade in the system. Will discuss most of items on GM report as they are part of the agenda. See attached GM report.

- **Income:** Total operating revenue is 1.1% above the forecasted budget for the year at \$1,643,260.32. Mainly derived from new housing starts the non-operating revenue through December is \$135,788.41, which is 18% below forecasted budget for the year. The District issued 33 housing permits in FY 2018 and the growth rate has slowed from 2.7% in 2017 to 1.8% in 2018. The 2018 budget year ended with a net surplus of \$47,553.06.
- **Expenses:** Operating expenses through December were \$1,595,707.26. November and December were above average expense months due to payment of the 3 year pollution policy in November and the expense to replace the variable frequency drive units at the wastewater plant lift-station in December. The expenditures for 2018 were 1.7% below expected budgeted amounts.
- **Meter Reading:** 13 meters were estimated in the months of November and December with 1,862 accounts billed in each month. The end of year average water usage per customer were as follows: Homeowners 4,541 gallons, Candlewood 3,046 gallons.

- **Water distribution System:** Water loss for the year remains less than the expected ranges of 3% to 6%.
- **Water plant building issues:** Jake Wolf from Engineering Resource Associates, Inc. completed the design work to repair the iron filter duct work moisture problem. Building repairs or installations completed consisted of the following: lower building roof snow load support system, fire and chlorine leak alarm system and new safety rails installed on the open ends of the iron filters.
- **Wastewater Plant:** Tree branch removal continues as time allows additionally we have noticed areas where the fence will need to be repaired.
- **Collection System:** During the month of December, we have had several sewer back-ups at Lake Ridge Court. Due to this continuous sewer problem the District televised the sewer main and discovered the sewer main will not flow. The correction of this issue may be a major emergency repair expense since the sewer is laid under a concrete road maintained by the Village of Mahomet. New Variable frequency drives were installed for the wastewater plant lift-station pumps.
- **Prairie Crossing 5:** The construction plans have been approved by Donohue and the Water District. IEPA permits were received in early October and construction has begun. Lake of Woods Apartment buildings water main and new service line with pit meter were installed in October. A boil order was issued by the District during the switch over process due to pressure loss. Construction is currently on hold due to weather.
- **Ridge Creek IV:** Unlimited Construction provided the final maintenance bond with the correct amount of surety. This development is now in the one year maintenance bond warranty period.
- **5th Addition to Thornwood Phase II:** The construction plans were approved by Donohue and the Water District. The District has received both water and sewer permits from the IEPA. Construction will start when weather conditions permit.

7.) Old Business: A.) Village of Mahomet Sanitary Hook-on at 218 S. LOW Rd. – GM had a meeting with Patrick concerning hook-on. Patrick stated committed to hook-on and thinking about do so in the spring. GM informed them they needed to work on MOU, sign them, come apply for permits and bring check. Possible language change in the MOU. Patrick acknowledges they have a major problem with their water. GM suggested doing nitrate and bacteria tests. The nitrate was compliant and they stated the bacteria was clean but no paperwork was supplied to support this statement. Jason provided the results for the nitrate but not the bacteria, was suggested for GM to call and ask for the results for the bacteria test. Will discuss further if results not given.

8.) New Business: B.) Intergovernmental Agreement between Sangamon Valley PWD and Village of Mahomet: Village filed an objection to SVPWD annexation petition. Per Chairman Hennesy's last conversation with Jenny Park it was anticipated the objection was going to be pulled, however as of Friday January 25th the Chairman had not heard from Mrs. Park nor had it been pulled. Per our attorney this should not be a big deal, however they could make it a big deal and not allow Sangamon Valley to amend the petition. We should be able to just amend our petition stating there were a couple inaccuracies in the original petition and this is what should have been originally stated. To avoid issues in the future it was noted there is a need for an Intergovernmental Agreement, however can continue expansion on the north outside boundary while working on the agreement and the objection. Chairman, Vice Chairman and GM to set up meeting with Village of Mahomet to discuss an Intergovernmental Agreement for north of 74 annexation prior to involving attorneys. The Village of Mahomet has indicated they would be open to the idea of an Intergovernmental Agreement. It was noted to speak to the White's concerning the issues they have had with the Village of Mahomet on developing their land. It was also noted to speak to our State Representative if the Village of Mahomet continues to create delays in annexation for Sangamon Valley.

9. Other Business: A.) Signature changes for Heartland Bank and Trust bank accounts and the removal of Lori Rogers from the accounts. Reason for the changes is due to the resignation of Lori Rogers. Additionally the Chairman and the Vice Chairman are to be added as signers on the accounts. Chairman Hennesy asked for a motion to approve.

MOTION by Bud Parkhill and seconded by Bob Buchanan to approve the signature changes for Heartland Bank Accounts as presented. All voting aye, motion carried.

B.) Water Plant Duct work – Trusses. Reviewed the report from Engineering Resources Associates and the proposal for fixing the issue with the trusses, however GM does not want to use the recommended engineer as Sangamon Valley already has an engineer qualified to complete the repairs. GM asking for approval for proposal for the repairs.

MOTION by Bob Buchanan and seconded by Bud Parkhill to approve the proposal for fixing the trusses in the Water Plant duct work as presented. All voting aye, motion carried.

C.) Discussion of Donohue and Associates – Task Order #20. This is in conjunction with the previous item (Water Plant duct work). Donohue is the current engineer for Sangamon Valley. Reviewed task order #20 the attic moisture issue and other tasks included. GM asking for approval of Task #20.

MOTION by Mike Larson and seconded by Mike Guthrie to approve Task Order #20 from Donohue and Associates as presented. All voting aye, motion carried.

D.) Discussion of Task Order #21 the Emergency Repair of Sanitary Sewer at Lakeridge Court. GM explained issue with sewer back-up and cleaning that has already occurred. Has been discovered the sewer is not flowing. It is believed that the bedding is bad and that there is a Y instead of a T in the drop man hole. Unfortunately this is under a concrete road increasing the cost of repairs. Was questioned that the developer did not install properly. Was noted a need to put developer on notice of the failure and that Sangamon Valley see him as being liable for the repairs as these issues should not be happening with pipes less than 2 years old. May need to put a lien on developer's lots to recoup the costs of the repairs if he refuses cover the costs. Additionally need to discuss this with the attorney Sangamon Valley can legally attach the lien. GM to put developer on notice and give deadline to respond. Otherwise Sangamon Valley will need to complete an emergency repair. GM to maintain contact with the Chairman concerning costs for the repair.

MOTION by Mike Larson and seconded by Bob Buchanan to approve Task Order #21 from Donohue and Associates as presented. All voting aye, motion carried.

8.) New Business A.) Discussion of Chapter 4 Water District Ordinance. Reviewed highlighted wording changed in the chapter. Was discussed to remove “combine sewer” language and to add language to 4.7 as noted by Mike Larson. GM to make changes noted.

10.) Executive Session: Chairman stated there did not appear to be a need for executive session and members agreed.

MOTION by Bud Parkhill to adjourn at 6:23pm.

Respectfully submitted,

Heather Gilmore