

**MINUTES**  
**SANGAMON VALLEY PUBLIC WATER DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
**TUESDAY, APRIL 24, 2017**

PRESENT: Bob Buchanan, Mike Guthrie, Meghan Hennesy, Frank Howard, Mike Larson, Mike Melton,  
Bud Parkhill, Kerry Gifford, Lori Rogers

GUESTS: Erika Harold, Meyer Capel

1. Chairman Hennesy called the meeting to order at 5:03 p.m.

2. **Approve Agenda:** No changes were made to the agenda so Chairman Hennesy asked for a motion to approve.

**MOTION** by Bud Parkhill and seconded by Bob Buchanan to approve April agenda as presented. All voting aye, motion carried.

3. **Public Comment:** None.

4. **Secretary's Report:** Chairman asked if anyone had any changes or corrections to the Secretary's report for March. None were noted so she asked for a motion to approve.

**MOTION** by Mike Melton and seconded by Mike Guthrie to approve the Secretary's Report for March 27, 2017 meeting. All voting aye, motion carried.

5. **Treasurer's Report:** GM Gifford reviewed all items over \$1,000 on the accounts payable report for April. It was noted that this AP report only covered expenses through April 18<sup>th</sup> and that is why no expenses for utilities appeared. The next AP report provided will have a start date of April 19, 2017. Vice-Chairman Parkhill asked about paying an extra \$1,000 principal each month on the Busey loan. GM Gifford said that he had not budgeted for that this year but was not opposed to doing that in the future.

**MOTION** by Mike Larson and seconded by Mike Guthrie to approve the Treasurer's Reports for April. All voting aye, motion carried.

6. **General Manager's Report:**

- **Income:** Water sales for March were low at \$107,172. Water sales for the year are 9.0% below forecasted revenue amounts. Revenue will increase as we move towards the summer. Non-operating revenue continues at a strong pace with 14 permits issued through April 20.
- **Expenses:** Operating expenses were average in March but the District remains \$13,150 ahead of the budget expenses through the end of March. Total budget expenses for the year are \$398,210.98.
- **Water Plant:** Trees were planted along the east and north fence line per Champaign County permit requirement. The entire water plant site was reseeded. We will submit an IEPA pay request for reimbursement of the water plant landscaping. The water plant ceiling drywall mud and joint tape are pulling the paint off the ceiling over iron filter #1. Over iron filter #2 a light fixture has come down on one end and is hanging by wire connections. All water plant pump rotary assemblies and motors will be replaced in May.
- **Booster pump station:** The booster pumps process design work is done and has been submitted to IEPA for permitting. The electrical work is on hold, we are patiently waiting for Ameren to inform Donohue of their electrical service requirements.
- **Water Distribution System:** Unaccounted for water loss in the month of March was minimal.
- **Meter Reading:** 12 meters were estimated for the month of March with 1,767 accounts billed. The March average monthly water usage per customer was as follows: Homeowners 4,133 gallons and Candlewood 2,678 gallons.

- **Wastewater Plant:** The new chlorine building will be erected in May. Effluent ultrasonic flow meter is in operation.
- **Collection System:** We had no sewer back-ups in the month of March.
- **Prairie Manor:** Champaign County Housing Authority is the developer for this project. The District has not received construction test data. The water main remains shut off and permits to connect to water and sewer will not be granted.
- **Ridge Creek IV:** The developer has gone back to its original design of this development but will build in two phases. The District Engineer has not recommended approval until the developer provides the appropriate construction bond.

7. **Old Business:** A.) Village of Mahomet Sanitary Hook-on at 218 S. LOW Rd.: This issue is dormant for now.

B.) District Boundaries Map Project Update: We never heard back from the attorney in Bloomington so not sure he's interested. Per Vice-Chairman Parkhill, we may interview attorney Kelly Ford next.

8. **New Business:** A.) Discussion of water treatment plant open house: Board decision was made to table the open house until possibly July or until we can get safety issue with the water plant resolved first.

9. **Other Business:** None.

10. **Executive Session:**

**MOTION** by Mike Larson and seconded by Bob Buchanan to move to executive session at 5:35 pm. Roll call vote as follows: Bob Buchanan YES, Mike Guthrie YES, Meghan Hennesy YES, Frank Howard YES, Mike Melton YES, Bud Parkhill YES and Mike Larson YES. All voting aye, motion carried.

**MOTION** by Bud Parkhill and seconded by Mike Guthrie to move out of executive session at 7:05 pm. Roll call vote as follows: Bob Buchanan YES, Mike Guthrie YES, Meghan Hennesy YES, Frank Howard YES, Mike Melton YES, Bud Parkhill YES and Mike Larson YES. All voting aye, motion carried. No action taken.

13. **Adjournment:**

**MOTION** by Mike Melton to adjourn at 7:06 p.m.

Respectfully submitted,

Lori Rogers, Secretary