

**REGULAR BOARD MEETING MINUTES
SANGAMON VALLEY PUBLIC WATER DISTRICT
REGULAR BOARD MEETING
MAY 27th, 2025
5:30 PM**

Held in Person at the SVPWD Water Treatment Plant

MEMBERS PRESENT: Cameron Wygant, Mark Reifsteck, Richard Eardley, Staci Baxley,

MEMBERS ABSENT: Thomas Johnson, William Jones, Dustin Skillings

GUESTS PRESENT: Terry Boyer, Calvin Florey

1. CALL TO ORDER: Chairman Wygant called the meeting to order at 5:30 pm.

2. ROLL CALL

Roll Call

Wygant: Present	Reifsteck: Present	Baxley: Present	Jones: Absent
Johnson: Absent	Eardley: Present	Skillings: Absent	

4 Trustees Present, 3 Trustees Absent

3. APPROVE AGENDA:

MOTION by Reifsteck to approve the agenda and 2nd by Baxley to approve the agenda.

Roll call Vote as follows:

Roll Call

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Absent
Johnson: Absent	Eardley: Yes	Skillings: Absent	

With a vote of 4 Ayes, 0 Nays, and 3 Absent, the motion carries.

4. Public Comment: None

5. CONSENT AGENDA

A. Secretary's Report

1. Approval of minutes for Open / Closed meetings held on April 22nd, 2025, and Special Meeting held on May 5th, 2025

MOTION by Baxley, 2nd by Reifsteck, to approve the Consent Agenda
Roll call Vote as follows:

Roll Call

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Absent
Johnson: Absent	Eardley: Yes	Skillings: Absent	

With a vote of 4 Ayes, 0 Nays, and 3 Absent, the motion carries.

6. BUSINESS:

A. Chairman's Report – Cameron Wygant

Chairman Wygant provided a brief update on ongoing matters. He reported that the Lagoon Project continues to move forward as planned. Regarding the audits, he noted that the 2023 Audit is expected to be completed between the end of June and early July 2024, while the 2024 Audit is targeted for completion by the end of August. The Chairman brought forward no additional matters.

B. Donohue Project Status Report – Terry Boyer

- 1. Briarcliff WMR Design** - Stark recently completed additional seeding and site restorations. Continue to monitor erosion control & seeding growth (under warranty until Fall 2025).

Budget: \$48,500

Spent: \$42,004.88

Remaining: \$6,495.12

- 2. WWTP Improvements** – Construction is ongoing. Currently the contractor is working on interior components (Electrical, HVAC, plumbing) of the screening building, blower building, chemical building. Two of the three blowers have begun start up.

Coordination is ongoing with Grunloh, Donohue and the District regarding the addition of sludge removal.

Substantial Completion Date: 9/16/2025

Final Completion Date: 11/15/2025

Budget: \$395,400

Spent: \$267,657.95

Remaining: \$127,742.05

- 3. Lake Of the Woods LS CRS** –

Construction is ongoing. Contractor has begun excavation at the pump station site. Ongoing coordination regarding the reduction to one lane of traffic for the force main.

Substantial Completion Date: 11/29/2025
Final Completion Date: 01/28/2026

See above budget.

4. WWTP Lagoon Dredge –
Coordinating work with Grunloh, see above.

Budget: \$11,160
Spent: \$10,029.35
Remaining: \$1,130.65

5. Northward Expansion Design –
Completing design phase elements and working on easement documents. Planning to do a hands-on walk-through of the water main during the summer.

ARPA Funds Extended to: November 2026
Budget: \$499,530
Spent: \$397,167.04
Remaining: \$102,362.96

B. Project Manager's Report – Calvin Florey

Mr. Florey reported several operational updates to the Board. He confirmed the successful delivery of both the new truck and mower. Additionally, he addressed a recent incident at the Water Treatment Plant where a displaced coupler caused a motor to overheat, triggering a smoke detector the previous Saturday. The alarm system functioned properly, with both Mr. Florey and the Fire Department being promptly notified. The Fire Department cleared the facility, and Mr. Florey identified the cause as a slipped coupler. He has since contacted Gasvoda to perform the necessary repairs. Regarding staffing, Mr. Florey informed the Board that he had extended an employment offer for the open technician position, which was accepted. The candidate is currently proceeding through Veolia's formal hiring process.

C. WWTP 2022 Improvements Grunloh Pay Application 10 – VOTE

MOTION by Eardley 2nd by Reifsteck to approve the WWTP 2022 Improvements Grunloh Pay Application 10

Roll call Vote as follows:

Roll Call

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Absent
Johnson: Absent	Eardley: Yes	Skilling: Absent	

With a vote of 4 Ayes, 0 Nays, and 3 Absent, the motion carries.

7. TRUSTEE COMMENTS:

Trustee Eardley inquired with District Attorney Ross Munsterman regarding the legality of implementing an additional maintenance and repair fee for a specific area of the district to help recover recent upgrade costs. Mr. Munsterman advised that according to the Public Water Act, such a surcharge would be permissible, as the Act stipulates that customer rates should be sufficient to maintain district operations.

ADJOURNMENT:

MOTION by Reifsteck and 2nd by Baxley to adjourn.

All members present vote yes, motion passes.

Respectfully submitted,

Sonya L Brock
Secretary, Board of Trustees