

**REGULAR BOARD MEETING MINUTES  
SANGAMON VALLEY PUBLIC WATER DISTRICT  
REGULAR BOARD MEETING  
JULY 15th, 2025  
4:00 PM**

Held in Person at the SVPWD Water Treatment Plant

**MEMBERS PRESENT:** Cameron Wygant, Mark Reifsteck, Richard Eardley, William Jones, Dustin Skillings, Staci Baxley

**MEMBERS ABSENT:** Thomas Johnson,

**GUESTS PRESENT:** Terry Boyer, Calvin Florey

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**1. CALL TO ORDER:** Chairman Wygant called the meeting to order at 5:30 pm.

**2. ROLL CALL**

**Roll Call**

Wygant: Present	Reifsteck: Present	Baxley: Present	Jones: Present
Johnson: Absent	Eardley: Present	Skillings: Present	

6 Trustees Present, 1 Trustees Absent

**3. APPROVE AGENDA:**

**MOTION** by Eardley to approve the agenda and 2<sup>nd</sup> by Jones to approve the agenda.

Roll call Vote as follows:

**Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Absent	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

**4. Public Comment:** None

**5. CONSENT AGENDA**

**A. Secretary's Report**

1. Approval of minutes for Open / Closed meetings held June 2025

**MOTION** by Reifsteck, 2<sup>nd</sup> by Baxley, to approve the Consent Agenda

Roll call Vote as follows:

**Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Absent	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

**6. BUSINESS:**

**A. Chairman's Report – Cameron Wygant**

Chairman Wygant informed the board that after reviewing the budget and current and upcoming district expenses including the new IEPA Loan for the WWTP Improvements the district will need to approve a significant rate increase. The Chairman also provided copies of the completed 2023 Audit to the Trustees to review.

**B. Donohue Project Status Report – Terry Boyer**

- 1. Briarcliff WMR Design** - Continue to monitor erosion control & seeding growth (under warranty until Fall 2025).

Budget: \$48,500

Spent: \$42,004.88

Remaining: \$6,495.12

- 2. WWTP Improvements** – Construction is ongoing.

Currently the contractor is working on interior components (Electrical, HVAC, plumbing) of the screening building, blower building, chemical building.

Coordination is ongoing with Grunloh, Donohue, District, and IEPA regarding the addition of sludge removal. Change order is set to be approved 7/15/2025. Grunloh will start with getting the land application permit approval.

Substantial Completion Date: 9/16/2025 Final Completion Date:

11/15/2025 Budget: \$395,400

Spent: \$296,279.13

Remaining: \$99,120.87

- 3. Lake Of the Woods LS CRS –**

Construction is ongoing. Contractor has begun excavation at the pump station site. Ongoing coordination regarding the reduction to one lane of traffic for the force main.

Substantial Completion Date: 11/29/2025

Final Completion Date: 01/28/2026

See above budget.

4. **WWTP Lagoon Dredge –**  
Coordinating work with Grunloh, see above.

Budget: \$11,160  
Spent: \$11,159.35  
Remaining: \$0.65

5. **Northward Expansion Design –**  
Completing design phase elements and working on easement documents. Planning to do a plan in hand walk through of the watermain during the summer.

ARPA Funds Extended to: November 2026  
Budget: \$499,530  
Spent: \$404,342.04  
Remaining: \$95 187.96

6. **WWTP NPDES Permit Renewal –**  
Continue working through permitting forms and attachments.  
Putting together data request to the district.  
Permit Renewal Application due: October 2, 2025

Budget: \$6,500  
Spent: \$960  
Remaining: \$5,540

**B. Project Manager's Report – Calvin Florey**

Project Manager Calvin Florey provided comprehensive updates to the board regarding current operations and staffing. He reported the successful onboarding of a new technician who recently joined the team and confirmed that Veolia has committed to filling the remaining open position by October 2025, which will bring the department to full staffing capacity. Mr. Florey also informed the board that there had been a few standpipe issues in CWE that were difficult to repair and may have contributed to the water loss in CWE.

**C. Change Order #3 Approval – VOTE**

**MOTION** by Skillings 2<sup>nd</sup> by Baxley to approve the Change Order #3

Roll call Vote as follows:

**Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Absent	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

**D. Change Order #4 Approval – VOTE**

**MOTION** by Baxley 2<sup>nd</sup> by Eardley to approve Change Order #4

Roll call Vote as follows:

**Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Absent	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

**E. Approve Grunloh Pay App 11 – VOTE**

**MOTION** by Eardley 2<sup>nd</sup> by Reifsteck to approve Grunloh Pay App 11

Roll call Vote as follows:

**Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Absent	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

**A. Approve Grunloh Pay App 12 – VOTE**

**MOTION** by Reifsteck 2<sup>nd</sup> by Skillings to approve Grunloh Pay App 12

Roll call Vote as follows:

**Roll Call**

Wygant: Yes	Reifsteck: Yes	Baxley: Yes	Jones: Yes
Johnson: Absent	Eardley: Yes	Skillings: Yes	

**With a vote of 6 Ayes, 0 Nays, and 1 Absent, the motion carries.**

**7. TRUSTEE COMMENTS:**

No Comments

**ADJOURNMENT:**

**MOTION** by Jones and 2<sup>nd</sup> by Reifsteck to adjourn.

All members present vote yes, motion passes.

Respectfully submitted,

Sonya L Brock

Secretary, Board of Trustees

APPROVED